

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF COTTAGE & SMALL SCALE INDUSTRIES
APPLICATION FROM FOR PROVISIONAL REGISTRATION AS SMALL SCALE INDUSTRIES
(To be Filled in Duplicate)

INSTRUCTIONS

1. Write / Type in block (capital) letter.
2. Fill up whichever is applicable.
3. Use English alphabets / Arabic numbers while filling up blocks (to help computerisation). Leave one blank after each word.
4. While filling the form, use the following procedure :
 - i) Name of unit e.g. KAMAL ENTERPRISES / G.K. ENTERPRISES

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ii) PIN Code : e. g. 110041

iii) Date e.g. 23 rd June 1959

iv) Quantity (kg) e.g. 90 Kg.

v) Amount (Rs. In thousands) e.g. Rs. 5000/

vi) Fill up appropriate codes in the blocks wherever applicable.

Example 1 Yes 1, No. 2. NA-3
If OA fill up-3

Example 2 Category : SSI-1, Anc-2, Tinp-3,
SSSBE-4, EUO-5
If Tiny fill up-3

5. Block / boxes marked (*) are to be filled by office.
6. Application should sign all copies.

Abbreviation used:

- SSI : Small Scale Industries.
ANC : Ancillary Industrial undertaking.
SSSBE : Small Scale Service and business enterprises.
TINY : Tiny Enterprise.
EOU : Export Oriented Unit.
NA : Not applicable.

v) Name :

Code *

8. Investment in Fixed Assets (Rs. In '000')

i) Land

ii) Building

iii) Plant and Machinery

iv) Other fixed assets

TOTAL :

9. Investment in Plant & Machinery
(Original value Rs. In '000')

Note : Should exclude items whose value is not taken into account while computing the investment.
Please enclose project profile in case value investment in plant and Machinery exceeds Rs. 40 lacks.

10. Power Load
(1 H.P.=0.746 K W) **HP**
KW

11. Employment :

i) Managerial & Office Staff

ii) Supervisory and workers

12. Date of commencement of production (estimated)

**Signature of Applicant
(Authorised Person)**

**Name of Proprietor / Partner's/
Managing Director**

Dated :