

PROFORMA OF ENQUIRY REPORT

ANNUAL INSPECTION REPORT IN RESPECT OF.....
(Name & address of the Cinema Hall)

FOR RENEWAL OF TEMPORARY / PERMANENT LICENCE FOR THE YEAR.....

Name of the Inspecting Officer.....

Date of Inspection.....

1. Name (s) of the Licensee(s) with address (es) :
and telephone No (s)

2. a) No. of seats on ground floor of different :
Classes

b) No. of seats on 1st floor of different classes :

c) Condition of seats and distance between two :
consecutive rows, distance between front
row and picture screen etc. (In case some
seats are dilapidated and require to be
repaired or replaced, total No. of such)

3. a) No. of exit on ground floor :

b) No. of exit on 1st floor :

4. a) No. of exit lamps and condition there of :
(for gate)

b) No. of exit lamps and condition there of :
(for 1st floor)

5. Availability of sufficient open space as per rule:
on 3 side of the seats inside the auditorium

6. No. and condition of urinals and latrines for :
gents and ladies

7. Lighting arrangement inside the auditorium :

8. a) No. of ceiling fans / exhaust fans inside the :
auditorium and conditions thereof.

b) Whether the arrangement above is sufficient:
to keep the room temperature normal.

9. No. of fire extinguishers inside the auditorium :
(having valid up-to-date certificate)

10. a) No. of ticket Counters :

b) Separate ticket counter for ladies :

11. OPERATORS

A. No. and name (s) of operator (s) having valid licence (please mention No. of licence add period of validity) :

B. Fire-fighting arrangement in operator's room. :

a) No. of buckets filled with sand and Water :

b) Existence and condition of rubber mattresses around the Cinematograph machine :

c) No. of fire extinguishers (having valid Certificate) :

d) Availability of blanket :

e) Separate ventilation of cinematography machine :

C. a) Existence of any other combustible materials except the films to be exhibited inside the operator's room. :

b. If 'Yes' to above, the arrangement for its storing :

12. Valid Films Division Certificate (No. and Date) :

13. Valid electrical Inspector's Certificate (No. and Date) :

14. Valid Certificate from the W.B.F.S. Director. (No & Date) :

15. Valid Certificate on structural safety of building from P.W.D. authority (No. and Date) :

16. Expert's Certificate on sight line, angle of elevation etc. :

17. Up-to-date position of deposition of Amusement Tax. :

18. REMARKS, if any. :

19. Recommendation regarding Renewal of Cinema Licence by the Inspecting Officer. :

Dated at.....

the.....

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Signature of the Inspecting Officer

Designation.....